

Fanshawe College

FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

Documentation (Approvals etc...)

Hospitality - Hotel and Resort Services
Management (Co-op)

2015

HMT6 Curriculum Modification for 2016-17

Fanshawe College

Follow this and additional works at: https://first.fanshawec.ca/cae_tourismhospitalityculinary_hospitalityhotelresortmgmt_coop_documentation

CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

RECEIVED

DEC 01 2015

Office of the Registrar

Program Requiring Changes

Program Title: Hospitality- Hotel and Resort Service Management		
Program Number: HMT5 & HMT6	Date Submitted: 11/27/2015	
Dean responsible for program: David Belford	Chair: Gary Masters	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input type="checkbox"/> Local Certificate <input type="checkbox"/> Ontario College Certificate <input checked="" type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input type="checkbox"/> S Other:	Catalogue Year(s) Impacted: 20167	
Residency Requirement: <input checked="" type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: 6/30/2015	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (responsible for program):	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	<i>David Belford Nov-30/15</i>
→ Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Associate Vice President Academic (required for major changes and late DAs):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Director, Centre for Academic Excellence:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>Tracy Geddes Dec 5/15</i>
Office of the Registrar:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>JM McCall</i>

SLS sign reg'd - attached email

Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.

1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C).

Changing COMM-3041 to COMM-3080

This is to align with the Language and Liberal Arts Common Communications course

2.0 Reason/Rationale for Changes

2.1 The reason for the change is based on:

- ☐ A recent program review
- ☐ College Advisory Committee feedback
- ☐ Program Advisory Committee feedback
- ☐ Student feedback
- ☐ KPI results
- ☐ Accreditation or other regulatory requirements
- ☒ Shared curriculum
- ☐ Trends in the field/industry
- ☐ Other (please describe):

2.2 Does the change support the College's Strategic Framework (mission, vision, values)?

- ☒ Yes
- ☐ No (If no, please explain)

2.3 What strategic goal(s) does the proposed change support?

- ☐ Goal 1 - Enrolment growth
- ☒ Goal 2 - Flexible delivery options
- ☒ Goal 3 - Premier student experience
- ☐ Goal 4 - Sustainable College life

3.0 Students

3.1 Will the change affect the cost of the program for students?

- ☐ Yes
- ☒ No

3.2 If yes, there will be an additional cost for:

- ☐ Materials (Include details):
- ☐ Equipment (Include details):

☐ Other (Please describe):

4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B)

☒ Yes

☐ No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

☒ No

☐ Yes (If yes, please explain)

5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

☐ No

☒ Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- ☐ School of Information Technology
- ☐ Lawrence Kinlin School of Business
- ☐ School of Tourism and Hospitality
- ☐ School of Health Sciences
- ☐ School of Human Services
- ☐ School of Nursing
- ☐ School of Public Safety
- ☐ School of Contemporary Media
- ☐ School of Design
- ☒ School of Language and Liberal Studies
- ☐ School of Aviation Technology
- ☐ School of Applied Sciences and Technology
- ☐ Donald J. Smith School of Building Technology
- ☐ School of Transportation Technology
- ☐ Continuing Education
- ☐ Simcoe/Norfolk Regional Campus
- ☐ Woodstock/Oxford Regional Campus
- ☐ St Thomas/Elgin Regional Campus

5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)? (Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

☒ No

☐ Yes (If yes, indicate when you will notify the other Fanshawe program(s) and/or other institution(s) of the change)

5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

☒ No

☐ Yes (If yes, consult with the Co-op office prior to submission)

6.0 Resource Implications of Proposed Changes

6.1 Will the proposed change have staffing implications?

☒ No

☐ Yes (If yes, please explain)

6.2 Will the proposed change impact any of the Enabling areas?

☒ No

☐ Yes (If yes, please explain)

6.3 Will the proposed change affect space and/or technology requirements?

☒ No

☐ Yes (If yes, please explain)

7.0 General College Requirements

7.1 Are changes consistent with Colleges policies/practices?

☒ Yes

☐ No (If no, please explain)

7.2 Indicate:

i) Total program hours before proposed change: 1260

ii) Total program hours after proposed change: 1260

iii) Level(s) in which the proposed change(s) occurs: year 1

7.2.1 Are the total program hours consistent with the requirements as listed below?

☒ Yes

☐ No (If no, please explain)

Local Certificate - 300 hours	Ontario College Certificate - 600 hours
Diploma - 1200 to 1400 hours	Advanced Diploma - 1800 to 2000 hours
Graduate Certificate - 600 hours	

7.3 Will the program meet the General Education requirements (Policy 2-B-02) as listed below?

- ☐ No
☒ Yes

Local Certificate, Ontario College Certificate and Graduate Certificate - none required)	Diploma - 3 required (minimum of 1 must be an elective)	Advanced Diploma - 4 required (minimum of 2 must be electives)
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7.4 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

- ☐ No
☒ Yes

Note: In accordance with POLICY NUMBER: 2-B-17 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

Degree Audit Report

Catalog: 2016/2017

Program: HMTS
 Department: THS - Tourism & Hospitality
 Academic Level: PS
 CCD: 8 - 4AcadSem/1200-1400hrs

Name: Hospitality - Hotel and Resort
 Services Management

Grade Scheme: LG2
 Majors: HMTS - Hospitality-Hotel & Resort Svc
 Co-Op Indicator: N/A

Div: THS - Tourism & Hospitality Division

Academic Program Requirement

Total Credits: 78.00
 GPA Requirement: 2.000
 Minimum Grade: D

Residency Reqmt: 20.00
 Residency Reqmt GPA: 2.000

Academic Requirements: HMTS.16 Hospitality - Hotel and Resort Services Management

Major: HMTS
 Grade Scheme: LG2
 Minimum GPA: 2.00000
 Minimum Grade:

Subrequirement: Year 1

Gen Ed - Take a 3 credit General Education elective course
 Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-3035	Principles of Accounting for Hosp Industry	75.00	5.00	
TOUR-1005	Tourism Industry-Intro	30.00	2.00	
MKTG-1059	Marketing for Tourism & Hospitality	45.00	3.00	
SANI-1002	Sanitation & Safety	15.00	1.00	
BEVR-1001	Mixology	45.00	1.50	
FDMG-1019	Food & Beverage Service Theory	15.00	1.00	
FDMG-1021	Food & Beverage - Practical	75.00	2.50	
FDMG-1042	Exploring the Kitchen	75.00	3.50	
FDMG-1020	The Menu	30.00	2.00	
DEVL-1039	Career Strategies	45.00	2.50	
HOTL-1003	Guest Relations	30.00	2.00	
FDMG-1039	Dining for Professional Success	45.00	3.00	**
GEOG-1005	Exploring the Globe	45.00	3.00	**
FDMG-1061	The Big Event	15.00	1.00	
WRIT-1042	Reason & Writing 1-Tourism & Hospitality	45.00	3.00	
COMM-3041	Professional Communication for Tour/Hosp	45.00	3.00	
HOTL-1010	Front Desk Theory	30.00	2.00	
HOTL-1011	Front Desk Practical	45.00	3.00	

remove:

add: Comm. 3080 Comm for Tourism and Hospitality
 Subrequirement: Year 2
 Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
FDMG-3032	Events Planning	20.00	1.00	
HOTL-3004	Food Beverage & Labour Cost Control	45.00	3.00	
HOSP-3001	Entrepreneurial Insights	30.00	2.00	
HOSP-1009	Facilities Management	45.00	3.00	
HOTL-3008	Hospitality Financial Management	30.00	2.00	
FINA-1027	Personal Finance	30.00	2.00	
HOTL-3010	Sales & Catering	30.00	2.00	
HOTL-3009	Front Office Operations	45.00	3.00	
LAWS-3013	Law & Insurance-Hospitality Industry	30.00	2.00	

45.00 3.00

Degree Audit Report

MGMT-3026	Hospitality Management Project	45.00	3.00
HOSP-5002	Hospitality Human Resources Management	45.00	3.00
HOTL-3011	Revenue Management	30.00	2.00
BEVR-1010	Wine Discovery	45.00	3.00

Subrequirements: Gen Ed - Electives
 Take 3 General Education Credits -
 Normally taken in Year 1

Subrequirements: Program Residency
 Students Must Complete a Minimum of 20 credits in this
 program at Parashaw College to meet the Program Residency
 requirement and graduate from this program

Approved By Chair/Manager:

Approved by Dean:

General Education Approved By (as appropriate):

Department and Date:

Date:

Date:

TS. Jan 14/16

TS Jan 13, 2016

Jan. 14/16

Degree Audit Report

Catalog: 2016/2017

Program: HMT6
Department: THS - Tourism & Hospitality
Academic Level: PS
CCD: 8 - 4AcadSem/1200-1400hrs
Grade Scheme: LG2
Major: HMT5 - Hospitality-Hotel & Resort Svc
Co-Op Indicator: Mandatory Co-op
Name: Hospitality - Hotel and Resort Services Management (Co-op)
Div: THS - Tourism & Hospitality Division

Academic Program Requirement

Total Credits: 79.00
GPA Requirement: 2.000
Minimum Grade: D

Residency Reqmt: 20.00
Residency Reqmt GPA: 2.000

Academic Requirement: HMT6.16 Hospitality - Hotel & Resort Services Management

Major: HMT5
Grade Scheme: LG2
Minimum GPA: 2.00000
Minimum Grade:

Subrequirement: Year 1

Gen Ed - Take a 3 credit General Education elective course
 Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-3035	Principles of Accting for Hosp Industry	75.00	5.00	
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SANI-1002	Sanitation & Safety	15.00	1.00	
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remove: COMM-3041	Professional Communication for Tour/Hosp	45.00	3.00	
HOTL-1010	Front Desk Theory	30.00	2.00	
HOTL-1011	Front Desk Practical	45.00	3.00	

add: comm-3080 Comm for Tourism and Hospitality 45. 3.00
Subrequirement: Year 2
 Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
FDMG-3032	Events Planning	20.00	1.00	
HOTL-3004	Food Beverage & Labour Cost Control	45.00	3.00	
HOSP-3001	Entrepreneurial Insights	30.00	2.00	
HOSP-1009	Facilities Management	45.00	3.00	
HOTL-3008	Hospitality Financial Management	30.00	2.00	
FINA-1027	Personal Finance	30.00	2.00	
HOTL-3010	Sales & Catering	30.00	2.00	
HOTL-3009	Front Office Operations	45.00	3.00	
LAWS-3013	Law & Insurance-Hospitality Industry	30.00	2.00	

Degree Audit Report

MGMT-3026	Hospitality Management Project	45.00	3.00
HOSP-5001	Hospitality Human Resources Management	45.00	3.00
HOTL-3011	Revenue Management	30.00	2.00
BEVR-1010	Wine Discovery	45.00	3.00

Subrequirement: Co-op Course

Take the following Mandatory Course -
Normally Taken in Level 1 or 3

COOP-1020 Co-operative Education Employment Prep

Total Hours	Total Credits	GE
6.00	1.00	

Subrequirement: Gen Ed - Electives

Take 3 General Education Credits -
Normally taken in Year 1

Subrequirement: Program Residency

Students Must Complete a Minimum of 20 credits in this
program at Fanshawe College to meet the Program Residency
requirement and graduate from this program

Approved By Chair/Manager:

Department and Date:

Approved by Dean:

Date:

General Education Approved By(as appropriate):

Date:

TS. Jan 14/16

THS Nov 27, 2015

Nov 30/15

de Groot, Elizabeth

From: Bugorski, Jessica
Sent: Wednesday, December 23, 2015 10:33 AM
To: de Groot, Elizabeth
Cc: Pearce, Helen; Gedies, Tracy; Gremaud, Tony
Subject: RE: Curriculum Modification Requests affecting SLLS - approval requested

Hi Elizabeth,

As far as I know, all of these are correct. Tony Gremaud would know best, but he is away until January 4th. If you are on a timeline, please move forward as I know he has been working closely with all of the areas to make sure everything is accurate.

Thanks,
Jess

Jessica Bugorski
Acting Chair, School of Language & Liberal Studies

School of Language & Liberal Studies (A2003)
1001 Fanshawe College Blvd. London, ON N5Y 5R6
T: 519-452-4430 x4704 | F: 519-451-5965
jbugorski@fanshawec.ca
www.fanshawec.ca



From: de Groot, Elizabeth
Sent: Friday, December 18, 2015 12:29 PM
To: Bugorski, Jessica <jbugorski@fanshawec.ca>
Cc: Pearce, Helen <hpearce@fanshawec.ca>; Gedies, Tracy <TGedies@fanshawec.ca>
Subject: Curriculum Modification Requests affecting SLLS - approval requested

Good Morning Jessica,

We have received several Curriculum Modification Requests here is CAE in which the requested changes affect SLLS. Tracy asked me to follow up with you to ensure that you were aware of the changes and approved. I have listed the changes below for each program. Please let me know as soon as possible if we are good to move forward with these changes.

COMM-3080 (Comm for Tourism and Hospitality) replaces COMM-3041 (Professional Communications for Tour/Hosp)

1. Food Nutrition Management (FNM1)
2. Golf and Club Management (GRM2 & GRM3)
3. Hospitality Management – Food and Beverage (FBM3 & FBM4)
4. Hospitality – Hotel and Resort Service Management (HTM5 & HTM6)
5. Special Events Planning (SEP1)
6. Tourism – Travel (TTC5)

COMM-3077 (Communication for IT) replaces COMM-3047 (Communications for IT Professionals)

7. Computer Systems Technician (CTN2)